



2017-2018
Home & School Board MINUTES
March 27, 2018
8:00 a.m. - 9:00 a.m.

Donalyn Kent called the H&S Meeting to order at 8:00 a.m.

Attendance: Jean Barnes, Maria Johnson, Kerry Brophy, Donalyn Kent, Lissie Hurst, Tammy Havey, Nancy Hennessy, Kristin Berengolts and Jackie Rodriquez

Opening Prayer lead by Mrs. Barnes

- Development Report:
 - Golf Tournament – Maria happily reported on the success of the tournament with 97 golfers and that over \$20,000 was raised which is used to help supplement the budget and to launch our 2018-2019 tuition assistance fund. The “Meet Jake” postcards were a huge success and will be a feature going forward introducing a new student each year helping to build on the community awareness for Morning Star School. Thank you cards had been prepared and to be mailed within the week.
 - Gala - Items and donations were still coming in and meeting expectations. Brochures and various communications are being sent weekly. Parents are still encouraged to reach out to familiar and local businesses for gift card donations for raffle baskets or to forward contact info to Maria and she’ll be happy to contact them directly.
- President’s Report: Nothing new to report. However, a discussion was held in regards to creating “bylaws” for H&S and using San Jose’s as a rough draft template. Maria would supply Mrs. Barnes a copy for her to make all necessary changes to fit the needs and requirements of MSS. These will be an addition at the beginning of the upcoming new school year, as well as introducing the new H&S fee. It is too late to add to the enrollment and tuition packages for 2018-2019. Therefore, it’ll be a separate request sent to parents in the month of August or early September (ideas of a postcard-style flyer, similar to the “Meet Jake” tuition assistance fundraiser could be designed and used). Again, these funds will be kept separately on the books not an actual separate bank account.

The group discussion led to other ideas of fundraising for assistance with costs related to field trips (buses), etc. such as additional “dress-down - \$1.00 days,” adding a link on the website or Facebook Page for “sponsoring a field trip.” Sister Elise and Lissie have been working together on a list of MSS catholic students and their parishes. The goal is to build on the relationships with those parishes and for helping to raise awareness of MSS’s tuition assistance fund. The group suggested placing ads or bulletins on those parishes newsletters/websites, as well.

Donalyn plans to create a thank you letter for all H&S board members and volunteers with an introduction to Lissie Hurst as the new president and the open roles available for the 2018-2019 school year. The letter will be sent via broadcast email to *all* MSS families before the last week of school. She asked if any of the new parents would be included in that email list for the hopes of encouraging new volunteers; staff are currently adding all new parent data and should have email list updated by then, if not it can be sent separately. Mrs. Barnes suggested it’d be best to create a new MSS email address for the president (only) of the H&S Board going forward versus volunteers using their own personal email addresses; and, for the new president to start meeting regularly with Admin to keep up with projects and communications.



2017-2018

Home & School Board MINUTES

March 27, 2018

8:00 a.m. - 9:00 a.m.

- Teacher Appreciation Events: March's breakfast was a success as usual. The April breakfast has been pushed out a week due to the Easter Holiday break – now April 11. A Signupgenius invite will go out prior to the 9th. Nancy, Donalyn and Lissie agreed to team up as the sub-committee needed to coordinate the week-long Teachers Appreciation Week – themed Cinco de Mayo. Mrs. Barnes agreed with using the new media center for the luncheon location. Maria added that some of the decorations from the Gala (same theme) could be used for the TAW event as well. The sub-committee will create a menu & schedule and communicate the needs via Signupgenius to MSS families.
- Spring Musical & Dinner: Emails, ticket flyers and newsletter notices will be sent weekly. A “Sweet Treats” dessert request via Signupgenius needed to be created and sent out the week following the Holiday break with specific items listed (finger treats only – no cakes to slice or messy cupcakes, preferably), Lissie volunteered to organize the signup.
- Spring Clean-up – Mrs. Barnes expressed her gratitude for the volunteers who helped with the Spring Clean Up (03/17) and repairs made to the high school life skills house. There are plans to schedule another Spring Clean-up, tentatively April 28. More info to follow on MSS newsletter.

Meeting adjourned at 9:20 a.m.

The next H&S Board meeting is scheduled for 8:00 a.m. on April 24. Hope to see you there. And remember, MSS volunteers help make Morning Star School shine even brighter!