

COVID-19 Addendum 2

All information highlighted in yellow are new addendums to the student handbook. Please Read

Due to the current pandemic situation, the COVID-19 Addendum will override the related parts of the Student Handbook until further notice. This is for the health and safety of our students, faculty, staff, and the entire Morning Star Community. The following addendum can be amended at any time due to administration's discretion.

The Diocese of Saint Augustine has changed the start of school from August 10th to August 19th. The change occurred to ensure all schools in the diocese have ample time to obtain necessary supplies and to provide training for faculty and staff.

Morning Routine

Students may not arrive until **7:15am**. This is a must. Due to guidelines, we may not have students gather in the morning (morning care) because we do not have a facility large enough for social distancing. Therefore, students will arrive between **7:15am and 7:40am** at the front of the school. Students are to remain in their vehicle until a staff member meets them at the car. Student temperatures will be taken before students exit their vehicle. Student temperature must be **under 99.5** to be allowed admittance into school. Students will wear a mask upon exiting the car, will sanitize upon entering the building, and will go directly to their classroom. **Students must keep their mask on in their classroom, while they unpack and get settled. Once they are in their seat masks must continue to stay on their face.**

Dismissal

Students will remain in their classrooms, and the school will have "rainy day" dismissal every day until further notice. Students will wear masks at dismissal until they are in their vehicle.

Mask Wearing

Masks will be worn by all students, teachers, and staff while arriving and leaving school, walking in the hallways or in common areas, and any other time where social distancing can not be maintained.

Masks may not be taken off during class time while students are seated.

Teachers may only take their masks off when teaching from a distance of 6ft (front of the classroom). Teachers and students may take their masks off while eating lunch, while at recess and PE (engaging in cardio activity), or any other time where social distancing of 6 ft can be maintained and is deemed appropriate by MSS staff.

Students will be given a container/pouch to keep their mask in while not wearing it to prevent the spreading of germs. Students will also be taught and retaught proper hygienic procedures for putting a mask on and off and washing or sanitizing before and after doing so.

It is the family's responsibility to provide their student a mask to wear daily. It is highly suggested that a back up mask be kept in the student's backpack.

Masks do not have to be a certain color or style, but they must be appropriate for school-no inappropriate designs or graphics. No neck gaiters or bandanas. Face masks only.

Lunch

All outside food deliveries (Chic Fil A day, Pizza, etc.) will be suspended until further notice. Students must bring a bagged lunch to school every day. If a child forgets his or her lunch, the parent will be notified to bring the child a lunch. If the parent can not be contacted, a MSS staff member will make the child a pb&j sandwich. The staff member will properly wash and wear gloves and a mask to make and deliver the sandwich to the student only in situations where the parent can not be reached.

Lower school, Primary-Junior High, will be assigned a table(s) by class for lunch. Students will be socially distanced at lunch. Masks will be worn to transition to lunch and then stored in student's individual plastic mask containers (provided by school) while eating lunch.

High school students will remain in their 3rd/4th period block class for lunch. Guidelines will be followed for sanitizing prior to and after lunch.

Field Trips

Field trips will be suspended until further notice. Teachers may choose to do virtual or other creative activities to enrich student learning.

Uniforms

Students will wear regular school uniforms on non PE days. On students' scheduled PE days, students will wear MSS PE shorts, MSS PE t-shirt, white, navy or black socks and black sneakers. Regardless of the required daily uniform (PE or regular), students must be in complete uniform. Uniforms must be fitted appropriately and be tidy and neat. On scheduled PE days which are cold days, students may wear navy blue sweatpants (sized appropriately) and a MSS sweater or fleece jacket over their PE shirts. There will be no changing in the locker room.

Progress Monitoring

Students will be assessed using STAR 360 during the first week of school to gain a baseline for each student. Administration and faculty will collaborate to identify and address academic gaps. Remediation and intervention will be running concurrent with everyday academic instruction of the new curriculum while using best practices.

ITO/Remote Learning

Students may opt for ITO learning for the first semester, and the state will reevaluate the situation in December.

ITO students and families should review the ITO contract often to ensure requirements are being met.

Junior High and High School students must be in school uniform while remote learning, and Primary and Intermediate students may wear approved non uniform attire according to the Student Handbook.

iPads

All students will have a 1:1 iPad, and they will bring their iPad home nightly. The iPad will be used for school work only, and it is the responsibility of the student to use the iPad appropriately and with care. iPad policy must be signed before the start of school

Fevers and Illness

If a student or staff member has a fever of 99.5 or higher, they will not be allowed in school or if they are in school and develop a fever, they will be sent home. A person must be 72 hours fever free without taking medication before he or she may return to school.

If a student or staff member has a fever of 100.4 or higher, they will not be allowed in school or if they are in school and develop the fever, they will be sent home. Students who have a 100.4 fever will be isolated until he or she is picked up, and will be supervised by a member of administration. A COVID-19 checklist will be followed.

Suspected COVID-19 Case

If a student or staff member has a fever of 100.4 or higher, has respiratory issues (cough, difficulty breathing, etc.), and one other symptom, the situation will be treated as a suspected COVID case. The individual will be isolated, a form will be filled out, and the Diocesan Policy will be followed. This includes contacting the diocese immediately. The diocese will then contact the Department of Health (DOH), and DOH instruction will be followed.

School Closures

If for any reason the school should need to close for a short period of time or an extended period of time, the school will switch to ITO/Remote learning for all students. The switch will occur immediately (the next day) as the school already has remote learning procedures in place.

Families may refer to the ITO contract signed at the beginning of the school year for requirements.

Quarantine Possibility

The school will be in contact with the diocese, and the diocese will be in direct contact with the DOH for guidance on any possible reasons for an individual to have to quarantine.

Visitors

Until further notice, visitors will not be allowed into the school with few exceptions.

Private behavioral therapists who support our students at school are permitted in the building following visitor guidelines.

Every attempt will be made to schedule maintenance or repairs after school hours, but at the discretion of the principal, if necessary, maintenance/repair contractors may need to enter the building during school hours. In this case, visitor guidelines would be followed

Visitor Guidelines for Private Behavioral Therapists

All visitors will have their temperature checked upon arrival to school. No one will be allowed in the building with a temperature of 99.5 or higher. All visitors will complete a COVID screening form. All visitors are required to wear a mask for the entire time they are in the school.

After School Care

Students will be divided to maintain social distancing guidelines.

Parents will come to the back door for pick up from After School Care.

Parents may park either at the front of the school and walk through the

playground gate OR at the back of the school. Parents will press the call button at the back door, and their student will be brought to the back door to meet their parent. Parents will not enter the building to pick up their child. The After School Care staff will sign your child out and document the time for you to maintain guidelines.